



BIGSTONE CREE NATION

PUBLIC WORKS

Employment Opportunity

Part-Time Health & Safety Officer/Labourer

The Bigstone Cree Nation is seeking a Part-Time Health & Safety Officer/Labourer, the incumbent will be responsible for promoting the companies Health and Safety policies, safety regulation and general labourer duties. The individual must have a strong work ethic, attention to detail, responsible, team-oriented and a self-motivated individual. The incumbent will report to the Bigstone Public Works Manager.

Duties and Responsibilities:

- Follow health and safety regulations
- Conducting and/or assist with Worksite Inspections and Worksite Incident Investigations
- Provide expert advice and support on all health and safety matters
- Conduct investigations relating to workplace accidents/incidents to identify causes and make recommendations on safe work procedures and upgrades to mitigate risks
- Work effectively and cooperatively with other employees
- Use construction and maintenance tools and equipment to complete daily tasks
- Complete all assigned tasks in a timely and efficient manner
- Work in a safe and productive manner, remaining constantly aware of site safety
- Provide assistance to contractors as needed
- Remove rubble and other debris at construction site
- Load, unload and transport construction materials
- Other duties assigned by supervisor and or Manager

Qualification and Certification:

- Must have a High School Diploma or Equivalency
- An understanding of the Health & Safety systems and audit protocol would be an asset
- Must have computer skills (Microsoft word & Excel, etc)
- Valid Class 5 Driver's License
- Safety Tickets (First Aid, WHIMIS, etc)
- Physical ability to stand for long period of time, lift heavy object, etc.

Submit Resume, Three work related references in confidence to:

Charlene Gullion - Human Resources
Box 960 Wabasca, AB. T0G-2K0
Email: charlene.gullion@bigstone.ca
Fax: (780) 891-3942

Submission Deadline: December 6, 2021@4:30pm

Thank-you in advance for all the applicants. Only applicants that meet the criteria will be contacted for an interview.